

Annex 8 Stakeholder Engagement Plan

I. Introduction

Mobility is a basic need for human and social deployment and development. The end-users of urban mobility services are individuals as well as public and private organisations and groups. Public transport services are essential for large groups of people who cannot afford a private car, or for which private mobility (car, motor bike, or walking) is not an option given time, distance or access constraints.

Public bus transport in Kingston is offered by JUTC as the franchisee for the Kingston Metropolitan Transport Region (KMTR), with 784 vehicles registered in FY 2018/19. The transport sector is governed by the Ministry of Transport and Mining (MTM) and a large number of agencies and statutory bodies. Urban development and planning is represented through the local governments, in this case the Kingston and St. Andrews Corporation (KSAC), which represents the mentioned parishes as one body. Energy moving the transport sector is under the purview of Ministry of Science, Energy and Telecommunications (MSET).

The complexity and transversal character of the Project brings translates into a large number of actors, stakeholder, and partners, who may become relevant to the Project at different points during its execution. In order to manage this set of stakeholders, three levels of stakeholder groups are defined:

- (0) Implementing Partner (IP)
- (1) Project Board Members
- (2a) Policy Consultative Committee
- (2b) Technical Consultative Committee
- (2c) Financial Consultative Committee
- (3) Stakeholders who may be affected or benefit indirectly.

Stakeholders are further categorised as follows:

- National government (GoSTP)
- Public agencies and bodies
- Local government
- Public service providers and companies
- Academia and education
- Civil Society Organisation (CSOs)
- Private sector companies and associations
- Financiers, multilateral banks and donor agencies

In addition, identified actors are grouped according to sector or key area, as follows:

1. Energy
2. Economy and Finance
3. Climate Change and Environmental Protection
4. Education and Professional Training
5. Gender and community development
6. Transversal entities

II. Mapping of Stakeholders

A list of identified stakeholders with description of their mandate and activities and their classification is included at the end of this Annex. Since the Project is initiated by the GoSOJ, the public institutional stakeholders were easily identified. Minigrid users and people otherwise affected by the Project are not always well represented

as association levels of civil society in STP are rather low, especially in rural areas. This barrier may be mitigated to some point by seeking alternative entry points to reach rural communities, such as social and agriculture development programs and associations, CSOs including churches and charity organizations.

Engagement with private sector during PPG has been limited to EMAE and some RE-MG retailers and project developers. It is recommended to review the stakeholder mapping at various moments during the Project's lifecycle including at: (1) PAC; (2) Inception Workshop; (3) Annually as part of PIR/AWP.

III. Process of Engagement

From its position as the Implementing Partner under National Implementation Modality (NIM), the Ministry of Infrastructure and Natural Resources (MIRN), through its Directorate-General Natural Resources and Energy (DGRNE), will lead the process of engagement with stakeholders for: (1) delivery of project outputs; (2) consultation; and (3) outreach.

- Project-level consultation and consensus building will take place in the (1) Project Steering Committee, which comprises the following GoSTP entities (MIRN, MIRN-DGRNE; and UNDP). Specialists from GoSTP dependencies or designated entities can be invited if deemed appropriate.
- For review, dialogue and consultation towards the delivery of project outputs, the following groups are envisioned: (2) Policy Dialogue Group. Tentatively, the Group will meet 3-4 times per year, anticipating a process throughput time of 2 years to deliver their products (minigrid policy, technical standards and regulation, delivery model, financial incentives).
- Project results shall be consulted with key stakeholders not represented in the Policy Dialogue Group with the purpose of receiving viewpoints and inputs, and well as to comply with social safeguards as per the ESMF. The Group shall provide annual progress summaries as input for engagements between the Project Team and a core group of external stakeholders selected from the (3) Broader Stakeholder Group (see next item). These engagements can be, for example: annual workshops, newsletters or social media channels.
- Communication and consultation of the Broader Stakeholder Group (3) is envisioned for feedback and for broadcasting project results and outputs to the wider audience in Sao Tome and Principe, specifically CSOs, private sector and individuals in their role as minigrid beneficiaries. Importantly, the development of policy and regulatory instruments may be bound to formal consultation steps as per national legislation. To the extent possible, the delivery of these project outputs is to be mainstreamed into national processes. Where not feasible, the Project shall aim at producing proposals or intermediate results for posterior adoption.

The following tables provide an indicative list of the participation of stakeholders in the proposed Committees and Groups.

IMPLEMENTING PARTNER (IP)		
Name	Category	Key Area
Ministry of Infrastructure and Natural Resources (MIRN)	National government (GoSTP)	Energy

1. PROJECT STEERING COMMITTEE		
Name	Category	Key Area
Ministry of Infrastructure and Natural Resources (MIRN)	National government (GoSTP)	Energy
Directorate-General Natural Resources and Energy (MIRN/DGRNE)	National government (GoSTP)	Energy

United Nations Development Programme (UNDP)	UN Agency	GEF Agency
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2 POLICY DIALOGUE GROUP		
Name	Category	Key Area
Directorate-General Natural Resources and Energy (MIRN/DGRNE)	National government (GoSTP)	Energy
Autoridade Geral de Regulação (AGER)	National government (GoSTP)	Energy
Direcção Geral do Ambiente (MIRN/DGA)	National government (GoSTP)	Climate Change and Environmental Protection
Empresa de Água e Electricidade (EMAE)	Public service providers and companies	Energy
Instituto Nacional para a Promoção da Igualdade e da Equidade de Género (INPIEG)	Public agencies and bodies	Gender and community development
Ministério do Planeamento, Finanças e Economia Azul (MPFEA)	National government (GoSTP)	Economy and Finance
Conselho Nacional de Preparação e Resposta as Catástrofes (CONPREC)	Public agencies and bodies	Climate Change and Environmental Protection
District Chambers (communities)	Local government	Gender and community development

3. BROADER STAKEHOLDER GROUP		
Name	Category	Key Area
Associação Santomense de Energias Renováveis (AENER)	Private sector companies and associations	Energy
Trade and Investment Promotion Agency (ACPI)	Public agencies and bodies	Economy and Finance
AFAP	Public agencies and bodies	Economy and Finance
Associação para Promoção das Energias Renováveis e Ambiente Sustentável de São Tomé e Príncipe (APERAS)	Private sector companies and associations	Energy
Central Bank of São Tomé and Príncipe (BCSTP)	Public service providers and companies	Economy and Finance
Câmara de Comércio, Indústria, Agricultura e Serviços de São Tomé e Príncipe (CCIAS)	Private sector companies and associations	Transversal entities
Centro de Formação Profissional (CFP)	Academia and education	Education and professional training
Companhia Santomense das Telecomunicações (CST)	Public service providers and companies	Transversal entities
Instituto Nacional de Estatística (INE)	Public agencies and bodies	Transversal entities
Instituto Nacional de Meteorologia (INM)	Public agencies and bodies	Transversal entities
Instituto Superior de Ciências da Saúde Victor de Sá Machado (ISCSVSM)	Academia and education	Education and professional training
Ministério da Educação e do Ensino Superior (MEES)	National government (GoSTP)	Education and professional training
Plataforma Nacional de Energia Sustentável (PNES)	Civil Society Organisation (CSOs)	Energy
Universidade de STP (USTP)	Academia and education	Education and professional training

4 DEVELOPMENT PARTNERS GROUP		
Name	Category	Key Area
United Nations Development Program (UNDP)	UN Agency	Energy
African Development Bank (AfDB)	Development Bank	Economy and Finance
United Nations Industrial Development Organization (UNIDO)	UN Agency	Energy
World Bank Group (WBG)	Development Bank	Economy and Finance
International Renewable Energy Agency (IRENA)	International Agency	Energy
European Investment Bank (EIB)	Development Bank	Economy and Finance

IV. Stakeholder Engagement Plan

Stakeholder Engagement Plan									
Stakeholder	Key Area	Program Design Consultations		Design of Minigrid Pilots		Training and Communication Events	Inception Workshop (IW)	Project Monitoring (PIR)	Project Evaluation (MTR and TE)
		PPG	LPAC ¹	PPG	Project				
1. PROJECT STEERING COMMITTEE									
Ministry of Infrastructure and Natural Resources (MIRN)	Energy	yes	yes	Yes	PSC ²		PSC	PSC	PSC
Directorate-General Natural Resources and Energy (MIRN/DGRNE)	Energy	yes	yes	Yes	PSC		PSC	PSC	PSC
2. POLICY DIALOGUE GROUP									
Directorate-General Natural Resources and Energy (MIRN/DGRNE)	Energy	yes	yes	yes	yes	yes	yes	yes	consultation
Autoridade Geral de Regulação (AGER)	Energy	yes	no	yes	yes	yes	yes	no	consultation
Direcção Geral do Ambiente (MIRN/DGA)	Environment	no	yes	yes	yes	yes	yes	no	no
Empresa de Água e Electricidade (EMAE)	Energy	yes	no	yes	yes	yes	Yes	no	consultation
Instituto Nacional para a Promoção da Igualdade e da Equidade de Género (INPIEG)	Gender and community development	yes	no	yes	yes	yes	yes	no	consultation
Ministério do Planeamento, Finanças e Economia Azul (MPFEA)	Economy and Finance	no	no	no	no	no	Yes	no	consultation
Conselho Nacional de Preparação e Resposta as Catástrofes (CONPREC)	Climate Change and Environmental Protection	no	no	no-	yes	yes	No	no	consultation
District Chambers (communities)	Gender and community development	yes	yes	yes	yes	yes	yes	no	consultation
3. BROADER STAKEHOLDER GROUP									
Associação Santomense de Energias Renováveis (AENER)	Energy	no	no	no-	no	yes	yes	no	consultation
Trade and Investment Promotion Agency (ACPI)	Economy and Finance	no	no	no-	no	yes	No	no	consultation
AFAP	Economy and Finance	yes	no	no	no	no	yes	no	consultation
Associação para Promoção das Energias Renováveis e Ambiente Sustentável de São Tomé e Príncipe (APERAS)	Energy	no	no	no	no	yes	Yes	no	consultation
Central Bank of São Tomé and Príncipe (BCSTP)	Economy and Finance	no	no	no	no	yes	no	no	consultation

¹ Note. Beneficiaries, local government and people potentially affected by Project are not well represented yet.

² PSC = informed as Project Steering Committee member.

STAKEHOLDER ENGAGEMENT PLAN									
Stakeholder	Key Area	Program Design Consultations		Design of Minigrid Pilots		Training and Communication Events	Inception Workshop (IW)	Project Monitoring (PIR)	Project Evaluation (MTR and TE)
		PPG	LPAC ¹	PPG	Project				
Câmara de Comércio, Indústria, Agricultura e Serviços de São Tomé e Príncipe (CCIAS)	Transversal entities	no	no	no	no	yes	No	no	consultation
Centro de Formação Profissional	Education and professional training	no	no	no	no	yes	No	no	consultation
Companhia Santomense das Telecomunicações (CST)	Transversal entities	no	no	no	yes	yes	yes	no	consultation
Instituto Nacional de Estatística (INE)	Transversal entities	no	no	no	yes	yes	Yes	no	consultation
Instituto Nacional de Meteorologia (INM)	Transversal entities	no	no	no	yes	yes	Yes	no	consultation
Instituto Superior de Ciências da Saúde Victor de Sá Machado (ISCSVSM)	Education and professional training	no	no	no	yes	yes	No	no	consultation
Ministério da Educação e do Ensino Superior (MEES)	Education and professional training	no	no	no	yes	yes	Yes	no	consultation
Plataforma Nacional de Energia Sustentável (PNES)	Energy	no	no	no	no	yes	no	no	consultation
Universidade de STP (USTP)	Education and professional training	No	no	no	yes	yes	no	no	consultation
4. DEVELOPMENT PARTNERS GROUP									
African Development Bank (AfDB)	Economy and Finance	yes	no	yes	yes	yes	yes	no	no
United Nations Industrial Development Organization (UNIDO)	Energy	yes	no	no	yes	yes	yes	no	no
World Bank Group (WBG)	Economy and Finance	yes	no	yes	yes	yes	yes	no	no
International Renewable Energy Agency (IRENA)	Energy	yes	no	no	yes	yes	yes	no	np
European Investment Bank (EIB)	Economy and Finance	yes	no	no	no	yes	yes	no	np

V. Budget

As of CEO Endorsement, the actions listed in the Stakeholder Engagement Plan would be funded from: (1) stakeholder co-finance (in-kind); (2) through parallel initiatives such as events and fairs organised by GOJ or multilateral agencies; (3) PPG funds and UNDP own resources as part of project preparation activities; (4) outreach activities as budgeted in the Project's Total Budget and Work Plan (TBWP), as follows:

- Training and communication events: Project Components 1 and 4.
- Inception Workshop and Terminal Evaluation: Project Component 5
- PIR: Included in Project Management

VI. Description of Identified Stakeholders

1. KEY AREA: ENERGY			
Name	Mandate	Category	Level
Ministry of Infrastructure and Natural Resources (MIRN)	Formulate and ensure the implementation of Public Policies for the sustainable management of energy resources, contributing to the socioeconomic development of the country. Definition of national policies on geology, exploration and production of mineral and energy resources; use of water, photovoltaic and other sources for electricity purposes.	National government (GoSTP)	
Directorate-General Natural Resources and Energy (MIRN/DGRNE)	DGRNE is the public administration body that aims to contribute to the design, promotion and evaluation of policies on energy and geological resources, with a view to sustainable development and ensuring security of supply. DGRNE's mission includes, of course, the need to raise citizens' awareness of the importance of those policies in the context of the economic and social development desired for the country, informing them of the instruments available for the implementation of political decisions and disseminating the results of their monitoring and implementation. Promote and participate in the development of the appropriate legislative and regulatory framework for the development of systems, processes and equipment related to the production, transport, distribution and use of energy, in particular for security of supply, diversification of energy sources, energy efficiency and environmental preservation.	National government (GoSTP)	
Autoridade Geral de Regulação (AGER)	Regulate the electricity, telecommunications, water and post office sectors. It acts in the public interest and protects the rights and interests of present and future consumers. AGER has regulatory, supervisory, advisory, sanctioning and arbitration powers.	National government (GoSTP)	
Empresa de Água e Electricidade (EMAE)	Company concessionaire of water and electricity services, having in its range the activities of production, transport, distribution and marketing.	Public service providers and companies	
Associação Santomense de Energias Renováveis (AENER)	The Association acts as a facilitator of opportunities by supporting the private sector as an interlocutor with national and international authorities to create a favorable regulatory framework and as coordinator of the various stakeholders, creating a platform for cooperation and constituting the common voice of renewable energies.	Private sector companies and associations	
Associação para Promoção das Energias Renováveis e Ambiente Sustentável de São Tomé e Príncipe (APERAS)	The Association acts as a facilitator of opportunities by supporting the private sector as an interlocutor with national and international authorities to create a favorable regulatory framework and as coordinator of the various stakeholders, creating a platform for cooperation and constituting the common voice of renewable energies.	Private sector companies and associations	
Plataforma Nacional de Energia Sustentável (PNES)	Facilitator of opportunities through support to the private sector as an interlocutor with national and international authorities to create a favorable regulatory framework and as coordinator of the various stakeholders, creating a platform for cooperation and constituting the common voice of renewable energies.	Civil Society Organisation (CSOs)	
United Nations Industrial Development Organization (UNIDO)	It has the mandate to promote and accelerate Sustainable and Inclusive Industrial Development (ISID). The concept of ISID is included in the Sustainable Development Goals (SDGs) of the 2030 Agenda, indicated by	UN Agency	

1. KEY AREA: ENERGY			
Name	Mandate	Category	Level
	<p>Goal 9: Building resilient infrastructure, promoting inclusive and sustainable industrialization and promoting innovation.</p> <p>UNIDO's performance is also in the other 2030 Agenda development goals, including those related to promoting economic prosperity, creating full and productive employment, protecting the environment, reducing gender inequality, empowering women and vulnerable populations.</p>		
International Renewable Energy Agency (IRENA)	IRENA is an intergovernmental organisation that supports countries in their transition to a sustainable energy future, and serves as the principal platform for international co-operation, a center of excellence, and a repository of policy, technology, resource and financial knowledge on renewable energy. IRENA promotes the widespread adoption and sustainable use of all forms of renewable energy, including bioenergy, geothermal, hydropower, ocean, solar and wind energy, in the pursuit of sustainable development, energy access, energy security and low-carbon economic growth and prosperity	International Agency	

2. Key Area: Economy and Finance			
Name	Mandate	Category	Level
Ministério do Planeamento, Finanças e Economia Azul (MPFEA)	It is the responsible Central Government body that has the mission of proposing, formulating, conducting, executing and evaluating the government's financial policy, promoting the rational management of public financial and property resources and the internal and external balance of public accounts, as well as the general inspection and supervision of public finances.	National government (GoSTP)	
Trade and Investment Promotion Agency (ACPI)	Facilitating investment in the country with the main objective of private sector development and poverty reduction.	Public agencies and bodies	
Agencia Fiducaria de Administracao de Projetos (AFAP)	Trust Management of Projects and supervised by the Ministry of Finance. Administration of funds from Santomense Government projects financed mainly by the World Bank.	Public agencies and bodies	
Central Bank of São Tomé and Príncipe (BCSTP)	It is the issuing bank, state banker and supervisor of national financial institutions, in addition to ensuring the internal and external stability of the national currency.	Public service providers and companies	
African Development Bank (AfDB)	AfDB's prime objective is to mobilize financial resources to support sustainable economic and social development in Africa. To do this, the Bank raises funds from inside and outside the continent to finance development projects such as roads, hospitals and schools, agricultural projects and electricity.	Development Bank	
World Bank Group (WBG)	The World Bank Group works in every major area of development. Provide a wide array of financial products and technical assistance, and help countries share and apply innovative knowledge and solutions to the challenges they face. Is a international financial instituion thet provides loans and grants.	Development Bank	
European Investment Bank (EIB)	Contribute to the balanced development of the community through economic integration and social cohesion. Increase growth and jobs potential in Europe and support climate action and EU policies to support third countries.	Development Bank	

3. Key Area: Climate Change and Environmental Protection			
Name	Mandate	Category	Level
Direcção Geral do Ambiente (MIRN/DGA)	The Directorate General for the Environment, has as its attribution, the coordination of the country's environmental actions, the definition and implementation of the State's policy on the environment. In accordance with Article 24(b) of Decree No. 2/2007, which established the Organic Structure of the XI Constitutional Government, the Directorate General for the Environment coordinates the following Directorates.	National government (GoSTP)	
Conselho Nacional de Preparação e Resposta as Catástrofes (CONPREC)	CONPREC is dedicated to the prevention and response of any disasters, support for the development of arid and semi-arid areas. Directorate and coordination of disaster management, including actions to prevent and rescue victims, reduce vulnerability of people, infrastructure and property exposed to negative effects of disasters, coordination the implementation of the Master Plan for Disaster Prevention and Response, design, formulate and propose to the Government.	Public agencies and bodies	

4. Key Area: Education and Professional Training			
Name	Mandate	Category	Level
Centro de Formação Profissional (CFP)	Promote the valorization of trainees, easing them with knowledge and skills; Evaluate the training actions carried out; Teach courses in accordance with the law; Organize and certify with the ministry the vocational training courses taught.	Education and professional training	
Instituto Superior de Ciências da Saúde Victor de Sá Machado (ISCSVSM)	Training of technicians at a higher level in the health sector.	Education and professional training	
Ministério da Educação e do Ensino Superior (MEES)	Its mission is to define, coordinate, implement and evaluate national policies aimed at education, with professional qualification policies.	Education and professional training	
Universidade de STP (USTP)	Train skilled labor, position as a research and innovation hub.	Education and professional training	

5. Key Area: Gender and community development			
Name	Mandate	Category	Level
Instituto Nacional para a Promoção da Igualdade e da Equidade de Género (INPIEG)	Ensuring the support and engagement of the INPG as an expert institution in the field of gender, a cross-cutting issue that should be brought to all activities, where gender equity issues will be given priority by the project.	Public agencies and bodies	
District Chambers (communities)	It has primary functions for the consolidation of democracy: legislating on matters of national interest and supervising the application of public resources.	Local government	

6. Key Area: Transversal Entities			
Name	Mandate	Category	Level
Câmara de Comércio, Indústria, Agricultura e Serviços de São Tomé e Príncipe (CCIAS)	It represents the national private sector and is an institution of private law and public utility run by its associates. It aims to promote a business environment conducive to the performance of economic and business activities. Also work on the development of a productive, cohesive, competitive private sector, capable of creating wealth and jobs.	Private sector companies and associations	
Companhia Santomense das Telecomunicações (CST)	Telecommunications services company (data and voice).	Public service providers and companies	
Instituto Nacional de Estatística (INE)	The National Institute of Statistics (INE), is the central executive body of the National Statistical System (SEN), which is responsible for the production and dissemination of official statistics. It has the function of guiding, coordinating, executing the statistical activity of the SEN, as well as centralizing and disseminating official statistical information relating to the country, conducting censuses and statistical surveys; and develop technical instruments for statistical coordination.	Public agencies and bodies	
Instituto Nacional de Meteorologia (INM)	The mission of the National Institute of Meteorology (INM) is to provide meteorological information and constructively influence the decision-making process, contributing to the sustainable development of the country.	Public agencies and bodies	